

## TAX RESOLUTION SPECIALIST

Become a Tax Resolution Specialist and begin a fulfilling, prosperous career at Lothamer!

Lothamer Tax Resolution is excited to offer candidates who possess great LEADERSHIP, COMMUNICATION and PROJECT MANAGEMENT skills an opportunity to join our team.

Accounting and tax experience a plus, BUT NOT REQUIRED.

We are growing and looking to continue to build our team of Tax Resolution Specialists. This team is made up of talented individuals with many different backgrounds. Even if you have no or little experience with tax or tax resolution, we provide the training and tools necessary to become a Tax Resolution Superstar! If you are an ambitious, outgoing communicator with a business /marketing/ finance /accounting/sales/project management background, looking for a great opportunity for your future, then it is time to become a valued member of the growing Lothamer Tax Resolution team!

### Company Description

Lothamer Tax Resolution is a firm of Enrolled Agents, CPAs, and Attorney's specializing in tax representation and tax problem resolution. For over 45 years, Lothamer Tax Resolution has helped pioneer the tax resolution industry and has lead the way in assisting clients with resolving their tax problems.

### Role Description

We are now hiring highly motivated and ambitious candidates for our Assistant Case Manager position. The Assistant Case Manager will work with a team of experienced tax resolution specialists by preparing tax returns and assisting in the representation of taxpayers regarding their Federal or State tax problems, all while developing the additional skills needed to continue your career, and take advantage of opportunities to advance within the firm. This is an entry level position, with tax preparation and tax resolution experience ranging from 0 - 2 years. The ideal candidate must be willing to commit the time needed to become an Enrolled Agent (We provide the resources and job training necessary to become licensed). Minimum of Bachelor's degree for all applicants. Prior tax experience is a plus, but not required.

In addition to a healthy work/life balance and a career in a challenging and rewarding field, Lothamer also offers a competitive salary and benefits package to its employees, including:

Starting salary of \$50,000 +++ based on licensure, experience, and education

Additional incentive based pay

Flexible work hours

401k with employer contribution

Annual Profit Sharing bonus

Assistance with passing the Enrolled Agent Exam, including paid training classes and resources

Paid Continuing Education for maintaining licensure  
Medical and Dental insurance  
Short-Term, Long-Term and Life insurance paid by employer  
Paid time off and holidays  
Qualifications

Excellent written and verbal communication skills  
Prior leadership/management roles a plus  
Strong problem solving and analytical abilities  
Good at math  
Attention to detail and accuracy  
Job Type: Full-time

Salary: From \$50,000.00 per year

Benefits:

401(k)  
401(k) matching  
Dental insurance  
Flexible schedule  
Health insurance  
Life insurance  
Paid time off  
Vision insurance  
Weekly schedule:

Monday to Friday

Work setting:

In-person

Application Question(s):

Are you willing to relocate to within 20 - 30 miles of the Lansing area?

Education:

Bachelor's (Required)

Work Location: In person