

Corporate Accountant

Lothamer Tax Resolution is a professional firm of Enrolled Agents, CPAs, and Attorney's specializing in tax representation and tax problem resolution. For over 40 years, Lothamer Tax Resolution has helped pioneer the tax resolution industry and has lead the way in assisting clients with resolving their tax problems.

We are looking for a multi-tasker, someone that takes pride in accuracy and can maintain confidentiality. This position will join our corporate accounting team in completing the various responsibilities of the accounting and finance department, including but not limited to:

Billing for professional services

Daily Bank Reconciliation

Maintaining Cash Flow, A/R and A/P reports

Time and billing reconciliations

Accounts Payable

Accounts Receivable

ACH scheduling and Collections

Client interactions

Reconciliations between multiple software systems

Maintaining accurate cash flow and cash balances

Posting transactions to general ledger

General ledger and booking

Other opportunities and duties within the accounting department as the firm continues its growth.

Bachelors degree in Accounting or Associates degree with accounting experience is preferred. Must be proficient in Excel and other Microsoft Office systems. Experience with QuickBooks and Thomson Reuters/PracticeCS are a plus! In addition to a healthy work/life balance, Lothamer also offers a competitive salary and benefits package to its employees, including:

Starting salary of \$50,000 + (based on credentials, experience, other)

Flexible work hours

401k with employer contribution

Annual Profit Sharing bonus

Medical and Dental insurance

Short-Term, Long-Term and Life insurance

Paid time off and holidays

Job Type: Full-time

Salary: \$50,000.00 - \$65,000.00 per year

Benefits:

401(k)

Dental insurance

Disability insurance

Health insurance

Life insurance

Paid time off

Retirement plan

Physical setting:

Office

Schedule:

Monday to Friday

Supplemental pay types:

Bonus opportunities

Application Question(s):

Able to work full-time at the Corporate Headquarters office in Lansing, MI?

Education:

Bachelor's (Preferred)

Experience:

Bookkeeping: 1 year (Preferred)

Work Location: In person